



Le Jardin Community Center, Inc.

Annual Report 2019-2020

Planting Seeds for the Future



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This report is published in accordance with the Head Start Reauthorization Act of 2007. The Act states that: “Each Head Start agency shall make available to the public a report published at least once in each fiscal year that discloses the following information from the recently concluded fiscal year, except that reporting such information shall not reveal personally identifiable information about an individual child or parent:

- A) The total amount of public and private funds received and the amount for each source.
- B) An explanation of budgetary expenditures and proposed budget for the fiscal year.
- C) The total number of children and families served, the average monthly enrollment (as a percentage of funded enrollment), and the percentage of eligible children served.
- D) The results of the most recent review by the Secretary and the financial audit.
- E) The percentage of enrollment children that received medical and dental exam.
- F) Information about parent involvement activities.
- G) The agency’s efforts to prepare children for kindergarten.
- H) Any other information required by the Secretary.”

This report is prepared to comply with the Head Start Program Performance Standards
45 CFR Chapter XIII September 2016.



MESSAGE FROM MADAM CHAIRPERSON KARIN

Dear Friend of Le Jardin,

As a proud Board member of Le Jardin since June 2015 I would like to present to you this year's 2019-2020 Annual Report.

As the Chairperson for Le Jardin, I have seen tremendous growth. It is inspiring how many families Le Jardin has helped over the years and to know we are helping our families break the cycle of poverty. Every month in our monthly newsletter you see a sample of our success stories through our Distinguished Alumni section that range from a Software Developer for IBM to a Certified Nurse Anesthesiologist. Le Jardin also offers innovative programs for our parents like the Triple P Parenting Program and our Prenatal Academy.

My favorite event, which was held in February, is our Annual fundraiser "Art and Jazz under the Stars". Our Le Jardin students paint their favorite artists' paintings and auction them off to the public. It was the most successful event in our history and brought together our families and our distinguished Community leaders.

On behalf of the Le Jardin Board, we want to thank everyone for all their help throughout the year.

Sincerely,

Karin Gerardin



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MESSAGE FROM LE JARDIN'S EXECUTIVE DIRECTOR

Dear Friend of Le Jardin,

As the Executive Director of Le Jardin Community Center, Inc., I am pleased to present the 2019 - 2020 Annual Report.

Le Jardin was established in 1986 and is dedicated to improving the quality of life for children and families. Since those early years we have taken on a more holistic approach. We seek to achieve a vision of strong learners, engaged families, high quality comprehensive services and vibrant communities through education services, partnerships, and advocacy. Le Jardin strives to help families to create healthier, happier and stronger values. Le Jardin is committed to excellence and continuous quality improvement. We are committed to working with our community partners to improve and enhance early childhood services in our local community.

The content of the annual report will provide specific required information to the public and highlight the major accomplishments over the past year for all our programs. Although the past year has been challenging due to the Covid pandemic, Le Jardin has received a stellar Federal Review of the EHS Programs. These accomplishments have been the result of tireless work and the ongoing efforts of our Board of Directors, Policy Council, Policy Committee, Staff, Parents and Stakeholders

On behalf of Le Jardin, we thank you for your commitment to this effort. Together, we can build stronger children and families in our vibrant community.

Sincerely,

Eduardo Berrones



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About Le Jardin



Le Jardin is an Early Learning organization with several locations in Homestead / Florida City, Florida. Le Jardin opened in 1986 and since then has grown to 7 Centers and one administration office, employing approximately 300 employees, providing services year-round under Head Start, Early Head Start, Voluntary Pre-k, School Readiness, and Parenting programs. Currently, Le Jardin annually serves over 816 infants, toddlers, preschool, pregnant women and families. The families come from diverse backgrounds, but all have incomes falling below the Federal Poverty guidelines.

Le Jardin is a nonprofit, 501(c)(3) corporation that is governed by an elected board of directors. The board provides strategic leadership and fiduciary oversight as it works to ensure progress towards organizational goals. The objective of Le Jardin is to incorporate a process that provides a vision for growth and sustainability. Our mission is dedicated to improving the quality of life for children and families. To provide high-quality education, recreational and cultural activities, and comprehensive services in a safe, caring, and nurturing environment.



2019-2020 Enrollment

- 144 Early Head Start Grantee 1**
- 160 Early Head Start Grantee 2**
- 32 Early Head Start Delegate**
- 480 Head Start Delegate**



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Our Mission Statement

Enriched by the diversity of our community, Le Jardin Community Center, Inc. is dedicated to improving the quality of life for children and families. We provide high quality educational, recreational and cultural activities and comprehensive service in a safe, caring and nurturing environment. As a private not-for-profit corporation, Le Jardin seeks opportunities, partnerships and resources to meet changing community needs.

Our Vision Statement

Le Jardin aspires to improve the quality of life for our children and families, as well as the quality of our School Centers and ongoing engagement with our community stakeholders, through a Culture of Community Support.

Value Statement

As an organization, Le Jardin promotes the following values as our guide in all relationships:

- Honesty through integrity, trust and accountability
- Respect and sensitivity to diversity Open- mindedness
- Creativity
- Open and clear communication
- Professionalism
- Caring and understanding

Quality Statement

Le Jardin Community Center, Inc. is composed of a diverse team of professionals whom maximize resources to involve parents in a partnership that completes a circle of mutual support and to open the world to the inquisitive minds of children.



Honors and Accomplishments

Le Jardin received a Stellar Review of the Office of Head Start Focus Area Two Federal Review.

Audelia Martinez, Le Jardin's CFO/COO, was awarded and recognized by Congresswoman Debbie Mucarsel-Powell for her important contributions to the Hispanic community and Florida's 26th District.

Le Jardin continued to provide services to the Children and families during the Covid-19 lockdown while implementing strict health and safety procedures.

Le Jardin, in partnerships with Farmshare and Mac Edwards Produce, has distributed over 2,000 boxes of food for parents and members of the Homestead/Florida City community.



Leadership



Board of Directors

Karin Gerardin

Chairperson

Christine A. Moore

Vice-Chairperson

Virginia M. Aponte

Secretary

Maria-Isabel Olivera

Treasurer

Members

Jacqueline Lynch

Associate Professor of Literacy

Deana Goldin

Family and Psychiatric Mental Health Nurse Practitioner

Paola Usquelis

Attorney at Law

Deborah Cherubini

Early Childhood Development Consultant



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Family Demographics

Early Head Start (Grantee 1 & 2)



66% of our Grantee 1 children are Hispanic Latino.



More than 32 % of our Grantee 2 Children are Black/African American.

Early Head Start Enrollment

Program: Early Head Start (EHS)

EHS Grantee 1: 144

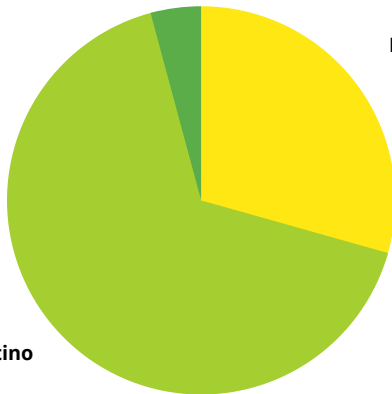
EHS Grantee 2: 160

Grantee 1

Ethnicity and Race

Biracial/ Multi-Racial
4.2%

Black or African American
29.4%



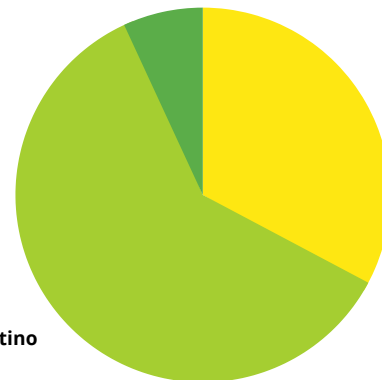
Hispanic/Latino
66.4%

Grantee 2

Ethnicity and Race

Biracial/ Multi-Racial
6.9%

Black or African American
32.8%

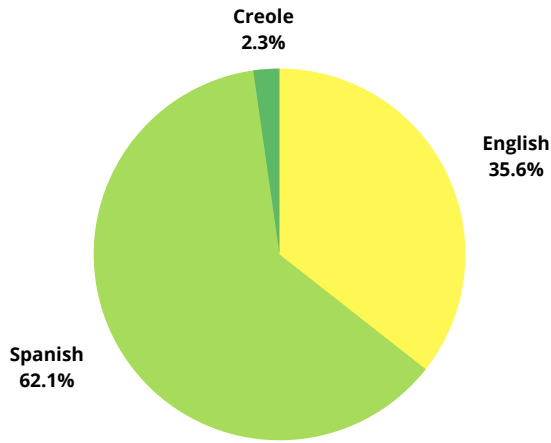


Hispanic/Latino
60.3%

Family Demographics

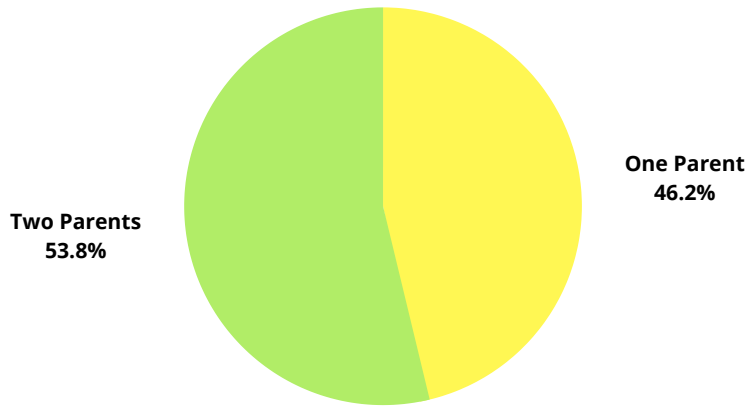
Early Head Start (Grantee 1 & 2)

Languages

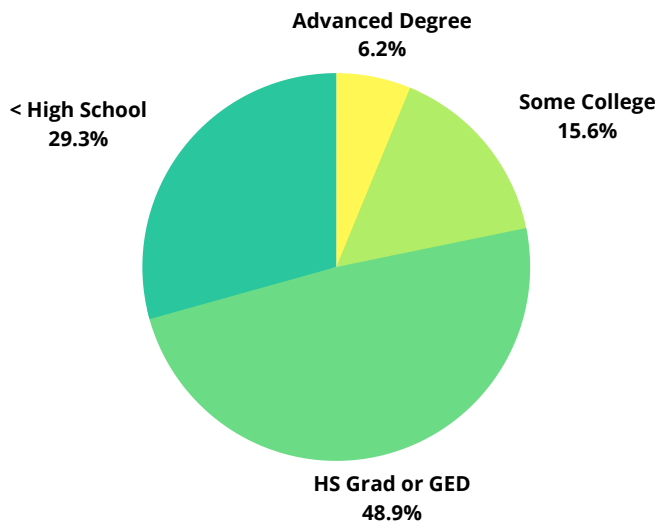


Spanish is the home language of more than 62% of our children

Family Background



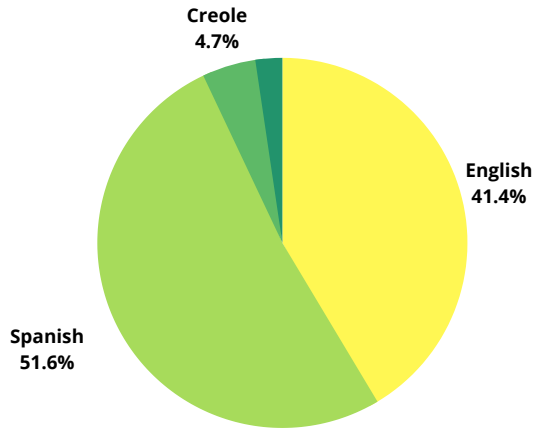
More than 46% of our children come from Single-Parent Households



More than 48% of the Early Head Start parents have a High School Diploma or GED



Languages

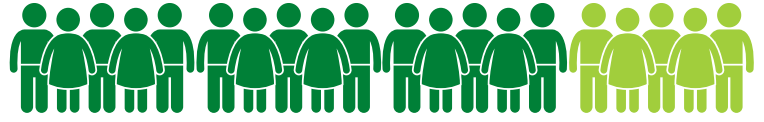


Family Demographics

Early Head Start & Head Start (Delegate)

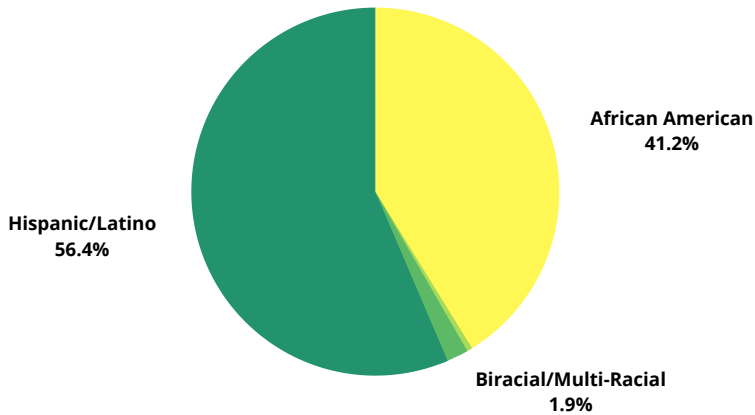
EHS Enrollment: 32

HS Enrollment: 480



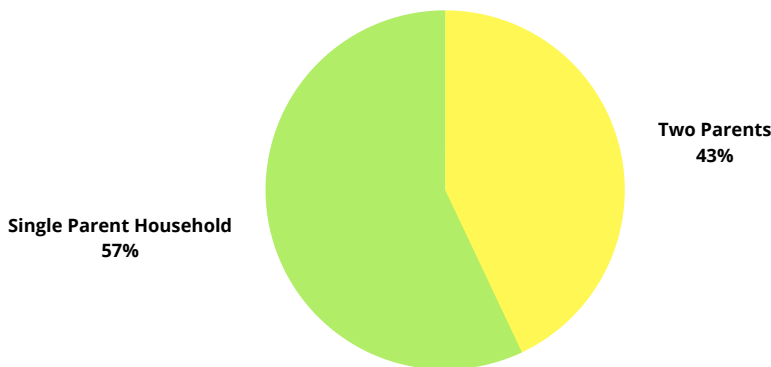
Over 43% of the children in the program are Hispanic.

Ethnicity and Race

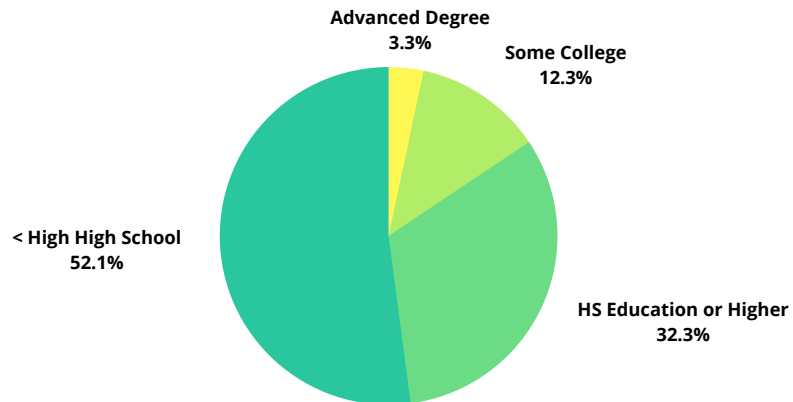


57% of our children come from Single-Parent Households

Family Background



More than 32% of the Head Start parents have a High School Diploma or a Higher Degree



Early Head Start Grantee 1 Education Assessment



Parent Teacher
Conferences Conducted



Education Home Visits
Completed



Pedestrian Safety Activities
Completed



ASQ3 Developmental Screenings Completed | ASQ-SE2
Behavioral/Social Emotional Screenings

Teaching Staff received coaching as well as professional development along with curriculum specialist throughout the school year. HSPPS 1302.92 (b)(5)(c) See total hours for each below:



1,184.65
Meetings



402.94
Mentoring/Coaching



166.50

Other Monitoring & Feedback



269.00
Monthly Monitoring Checklist



4,127.96
Traning



Early Head Start Grantee 1 Education Assessment

Le Jardin used the ATI Galileo Assessment to evaluate the children's developmental level and progress. HSPPS 1302.33 (3)(b).

Children Outcomes by age group and specific domains:

00-08 months



Each Outcome gained over 100 points per month for Grantee 1 and Grantee 2.

08-18 months



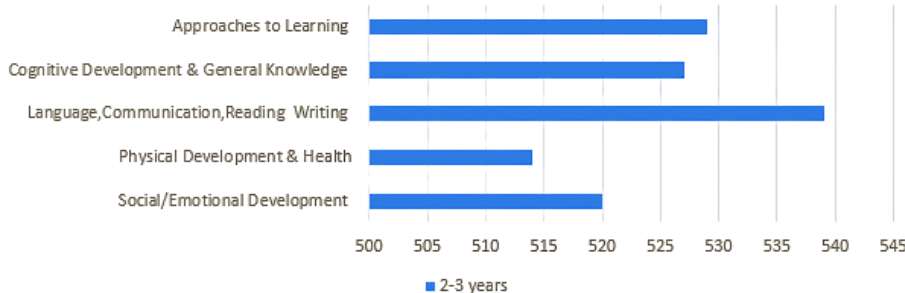
Cognitive Development & General Knowledge finished strong with a score over 470 points for children 18-24 months.

18-24 months



The Language, Communication, Reading, and Writing Outcome finished with a score of 537 for children 2-3 years old.

2-3 years



Early Head Start Grantee 2 Education Assessment



Parent Teacher Conferences Conducted



Education Home Visits Completed



Pedestrian Safety Activities Completed



ASQ3 Developmental Screenings Completed | ASQ-SE2 Behavioral/Social Emotional Screenings

Teaching Staff received coaching as well as professional development along with curriculum specialist throughout the school year. HSPPS 1302.92 (b)(5)(c) See total hours for each below:



1,322.95
Meetings



370.02
Mentoring/Coaching



297.82
Other Monitoring & Feedback



313.00
Monthly Monitoring Checklist



3,267.99
Traning

Early Head Start Grantee 2 Education Assessment

Le Jardin used the ATI Galileo Assessment to evaluate the children developmental level and progress. HSPPS 1302.33 (3)(b)

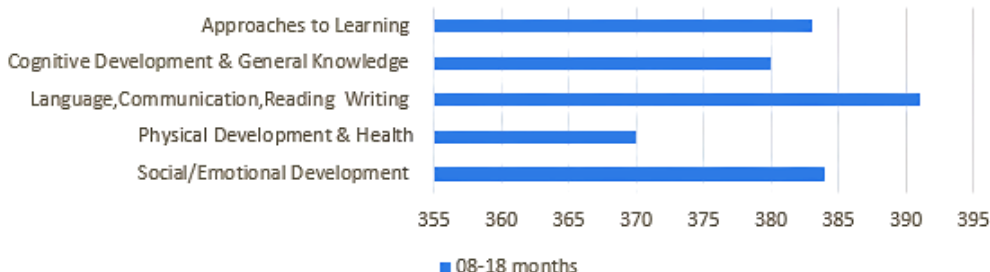
Children Outcomes by age group and specific domains:

00-08 months



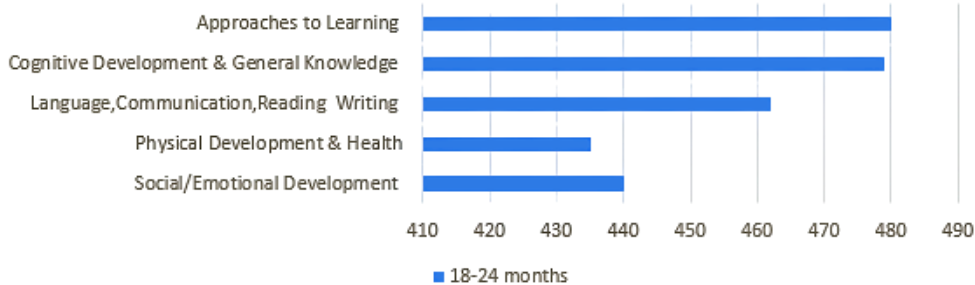
Each Outcome gained over 100 points per month for Grantee 1 and Grantee 2.

08-18 months



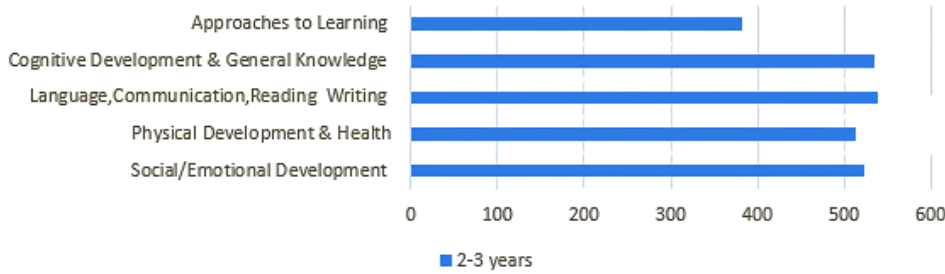
Approaches to Learning finished with a score of 480 points for ages 18-24 months.

18-24 months



The Language, Communication, Reading, and Writing Outcome finished with a score of 525 points for children ages 2-3 years old.

2-3 years



Education Assessment

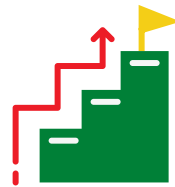
Head Start & Early Head Start (Delegate)

The ATI Galileo platform is an assessment tool and reporting system that teachers can use as part of their planning, lesson plan activities and sharing data with parents. The system aligns with the Head Start Early Learning Outcomes Framework and the High Scope Curriculum.

Head Start Delegate



Goal: To increase 60 points in each of the domains.



Outcome: Every domain grew OVER 50 points towards the goal.



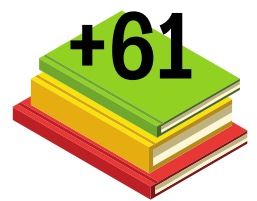
Early Math



Approaches to Learning

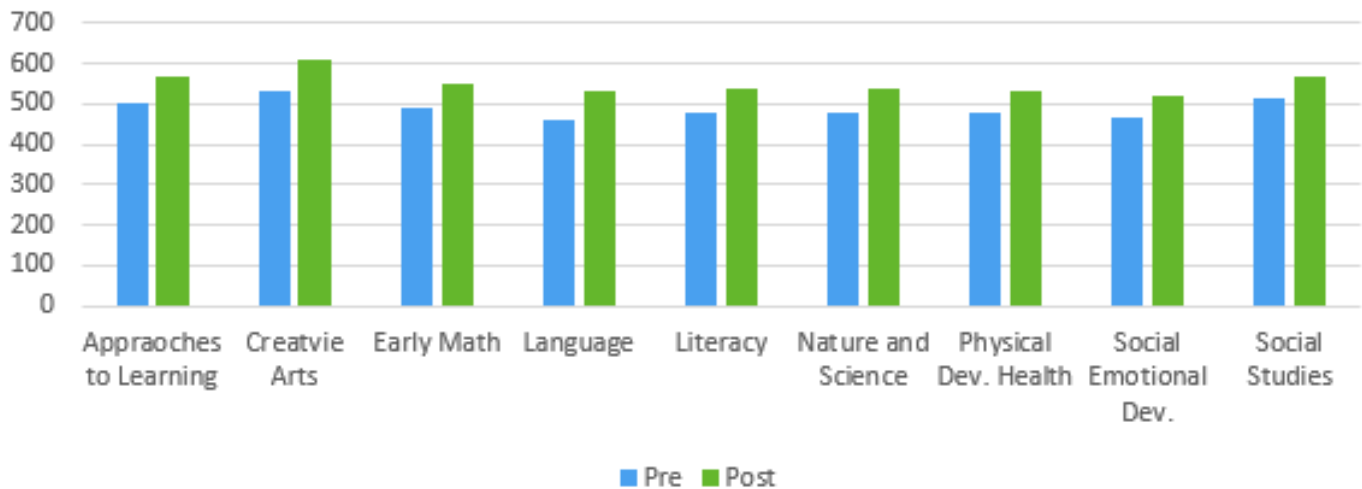


Physical Development & Health



Literacy

Head Start Galileo

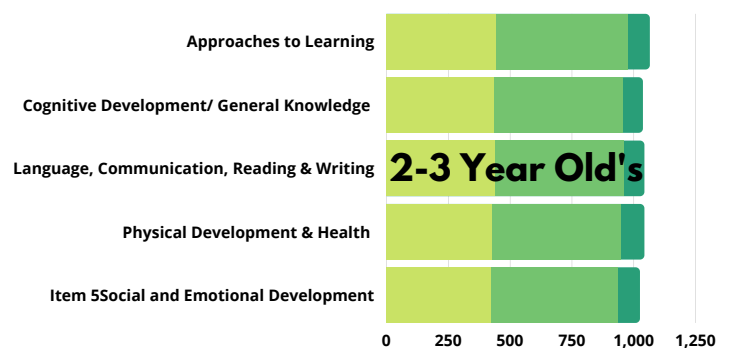
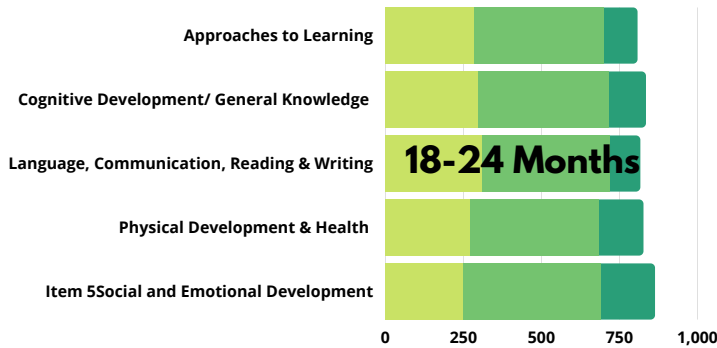
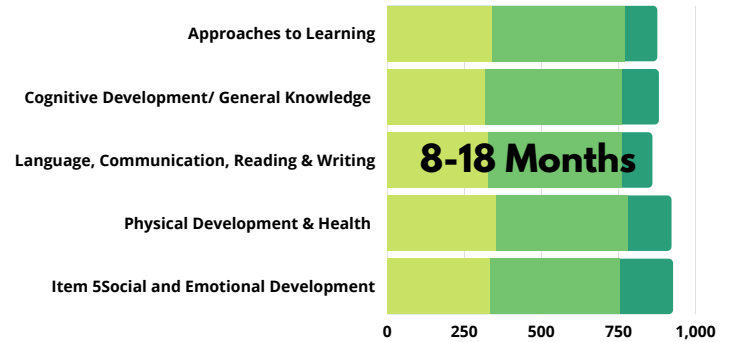
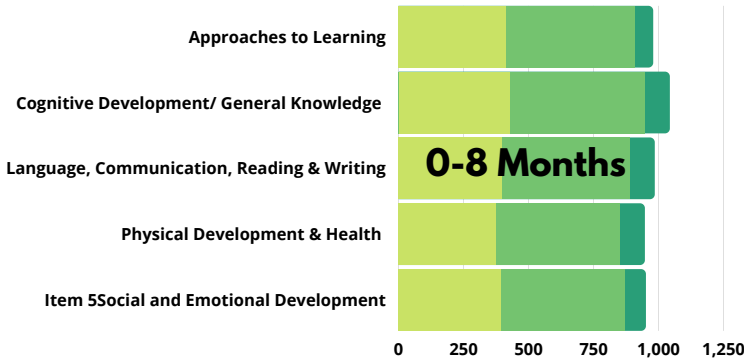


Education Assessment

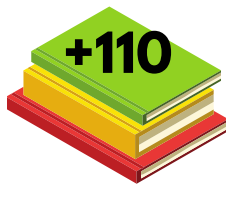
Head Start & Early Head Start (Delegate)

The ATI Galileo platform is an assessment tool and reporting system that teachers can use as part of their planning, lesson plan activities and sharing data with parents. The system aligns with the Head Start Early Learning Outcomes Framework and the High Scope Curriculum.

Early Head Start Delegate



Each Outcome gained 85 or more points for the Early Head Start Delegate Program



Social and Emotional Development finished with a score of 442 points for ages 8-18 months.



Cognitive Development/ General Knowledge finished with a score of 521 points for ages 18-24 months.



The Language, Communication, Reading, and Writing Outcome finished with a score of 521 points for children ages 2-3 years old.

Health

Le Jardin effectively supports children in the following areas:

- Assists families with finding a medical and dental home.
- Partners with community providers to locate sources of funding for health and dental services including Medicaid and private insurances.
- Connects families to sources for Medical Services.
- Tracks and monitors health and nutrition services.
- Offers opportunities for parent training to promote overall health in areas such as child health, nutrition, development, prenatal care, gardening and environmental hazards.

Comprehensive Services

In addition, Le Jardin provides the following services to infants, toddlers, and preschoolers enrolled in the program:

- Developmental screenings for vision, hearing, and growth. The screenings identify areas of concern regarding the child's development and sensory skills, while remaining sensitive to the child's cultural and linguistic background.
- Individual Health Plans is the documentation provided by the primary physician indicating specific accommodations in the classrooms to meet the health and nutrition needs of all children.
- All children with nutritional concerns, such as allergies and/or special diets, receive modified menus with food substitutions, taking into consideration all aspects of the child's development.



Medical Home



Grantee 1 Grantee 2 Delegate



Insurance Coverage



Grantee 1 Grantee 2 Delegate



Dental Home



Grantee 1 Grantee 2 Delegate





Health

In the midst of the current COVID-19 pandemic, Le Jardin implemented numerous precautionary measures in compliance with the Centers for Disease Control and Prevention recommendations. All centers were provided with the following items:

50

50 Touchless Thermometers purchased.

+10

Over 10 new Hand Sanitizers Dispensers installed.



+20

Shoe Sanitizing Stations by the entrance of each building.

10

ZONO Sanitizing machine to disinfect items in the classrooms.

All staff, parents, and children over 2 years old are required to use facemasks.



Individually wrapped food trays in classroom for distribution.

+80

More than 80 Social distance stickers on display throughout our 7 centers/buildings.

4,000

2,000 masks purchased for Children and 2,000 more adults.



Limiting Center Access.

Nutrition



144 children served in the
Early Head Start Grantee I Program



15,261 Breakfast
15,630 Lunch
14,267 Snack



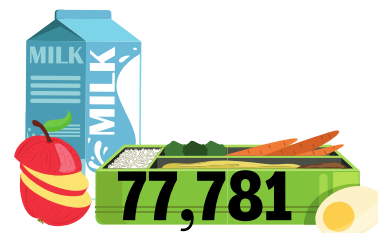
76,201
Number of
Breakfasts served.



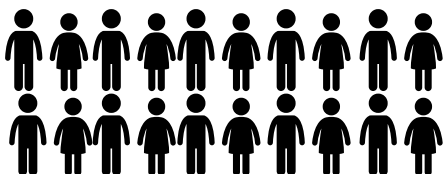
160 children served in the
Early Head Start Grantee II Program



14,186 Breakfast
14,624 Lunch
13,564 Snack



77,781
Number of Healthy
Lunches served.



480 children served in the
Head Start Program



43,925 Breakfast
44,680 Lunch
39,098 Snack



69,555
Number of Healthy
Snacks served.



32 children served in the
Early Head Start Delegate Program



2,829 Breakfast
2,847 Lunch
2,626 Snack

Le Jardin continues to meet the nutrition needs of the children enrolled, ensuring children receive two-thirds of their daily caloric requirements. (Breakfast, lunch, and snack) funded through the U.S Department of Agriculture Child and Adult Care Food Program (CACFP).



Mental Health and Disability

We at Le Jardin Community Center Inc. are dedicated to the overall well-being of children in our care. According to the CDC “Mental health in childhood means reaching developmental and emotional milestones, and learning healthy social skills and how to cope when there are problems.” In the Mental Health Component, we refer children for mental health services in our partnering agencies as well as provide on-site mental health care and psychoeducation.



This year we are having to deal with COVID-19. Not every child responds to stress in the same way and they may exhibit symptoms in different ways. Some of the symptoms to watch out for are:

1. Irritability and excessive crying.
2. Poor eating and sleeping habits.
3. Unexplained headaches and body aches.
4. Returning to behaviors they have outgrown.
5. Worry and sadness that's excessive.



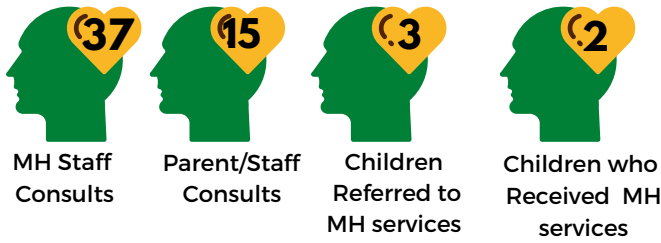
If a parent suspects a child of suffering with a mental health disorder the parent should.

1. Talk to their Pediatrician
2. Discuss with teach or Family Worker
3. Get a referral for mental health counseling
4. Join a support group

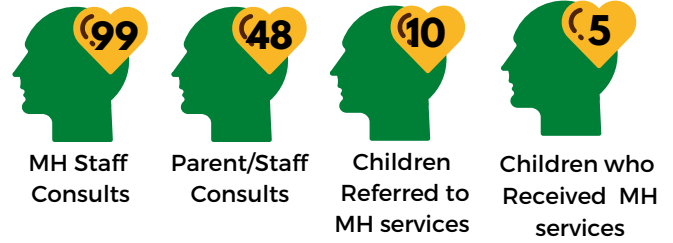


Mental Health and Disability

Grantee 1



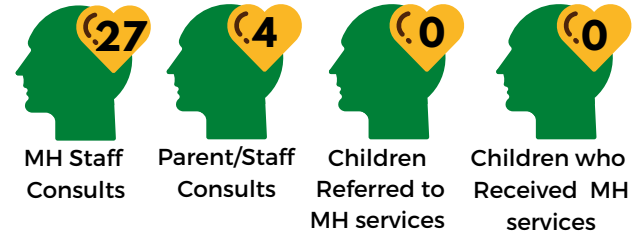
Delegate HS



Grantee 2



Delegate EHS



214

Mental Health Staff Consults

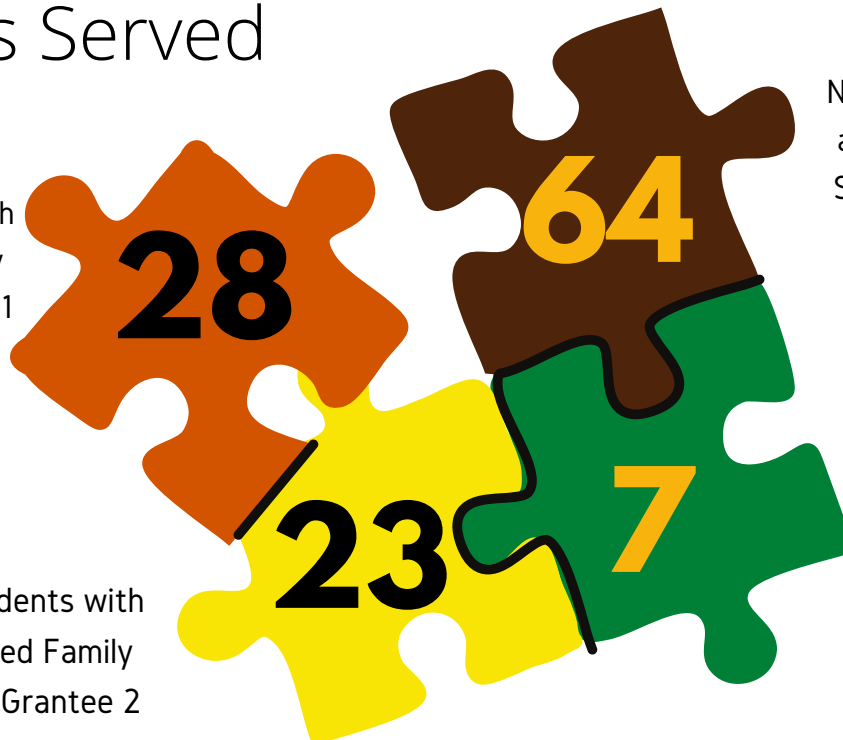
72

Parents/ Staff Consults

122
Students Served

Disability

Number of students with an Individualized Family Service Plan in Grantee 1



Number of students with an Individualized Family Service Plan in Delegate Head Start

Number of students with an Individualized Family Service Plan in Grantee 2

Number of students with an Individualized Family Service Plan in Delegate Early Head Start



Prenatal Academy

The Prenatal Academy's number one goal is to service, educate, and equip expectant mothers with the tools necessary to raise strong and healthy children in a safe environment. Le Jardin did not cease to service any of the expecting mothers of the Prenatal Academy during the months of quarantine. Mothers continued to receive referrals to access comprehensive services, zoom trainings on up to 15 different topics, and oral health care.

17
**Expecting Mothers
 Enrolled in the
 Prenatal Academy**



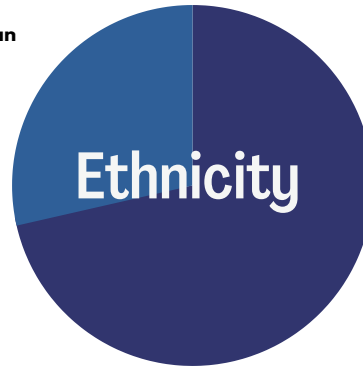
15
**Mothers who have
 been serviced**



17
**Mothers who have
 given birth**

25-30
Average Age

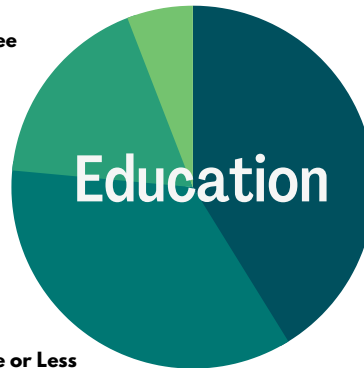
**Black or African American
 28.6%**



**11.8% Speak Creole
 23.5% Speak English &
 Spanish
 64.7% Speak Spanish**

**College Training
 5.9%**

**Associate Degree
 17.6%**



**High School
 41.2%**

**9th Grade or Less
 35.3%**

**Not Employed
 23.5%**



**Employed
 76.5%**



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Prenatal Academy

Community Representatives

Le Jardin's Prenatal Academy is committed to promoting pregnancy wellness through education, support, advocacy, and community awareness. Through the Prenatal Academy, and with the support of dedicated healthcare providers willing to volunteer and educate our community, expectant mothers and their families continue to receive the care and counseling they need to prepare for the arrival of their newborn.



Dr. Rodriguez
Neonatal Doctor



Hortensia Lozano
Help Me Grow Program Manager



Adriana P. Hurley
RN, BSN, Nurse Manager of Clinical Programs



Missia Escobar
Community Relations & Outreach



Mardia Ramos
Licensed Mental Health Professional



Alfredo Ramos
Licensed Mental Health Counselor

+\$30,000

Over \$30,000 in-kind were brought in for the Prenatal Academy thanks to Community Partners and Professional Volunteers.



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Prenatal Academy

Prenatal Academy Baby Shower

Karen Fuentes is a proud Prenatal Academy mom! She gave birth to the Prenatal Academy's first set of twin girls.

"I was not planning on trying for another child. I was confirmed pregnant after a visit to the hospital. At three weeks, I was told it was one baby and at the nine week follow-up visit I was told I was expecting twins. I can't be more than thankful for what God has given me, my two little rainbow babies." Thanks to our generous Community Partners and Board of Directors, we were able to celebrate Karen's baby shower and gift her over \$600 in baby items.

Welcome to the world Arlet Yareli Torres Fuentes and Evolet Arely Torres Fuentes.




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Positive Parenting Program

" Triple P "

Le Jardin Community Center's Parenting Program is funded by the Children's Trust - a dedicated source of revenue established by voter referendum to improve the lives of children and families in Miami-Dade County.

The parenting curriculum involves a Parent Pre- Post Assessment, (Incredible Years), Parent Practices Interview, A Pre-Post Assessment (SDQ), and a Strengths and Difficulties Questionnaire.

There are four two-hour workshop/training sessions, followed by three individualized phone conferences culminating in a final family strengthening event that involves Closing Program/ Graduation for a total of 8 sessions.

At the end of the Triple P Program, parents have learned a total of seventeen strategies in which they continue to use in High Risk Situations.

Parents have successfully completed the program since its inception.

Parent cohorts despite Covid-19.

Cohorts offered Bi-lingual!



Partnerships

Le Jardin continuously seeks partnerships with individuals who represent diverse backgrounds and organizations that serve diverse constituencies. Thanks to these individuals and organizations we are able to enhance the lives of our children and families by providing valuable resources, at no cost.

Prenatal Academy



Car seat training with the participation of 7 of the women enrolled in the Prenatal Academy. Each participant received a new car seat and was trained on how to properly secure the seat in the car. All car seats were donated by Jackson Health System.



Due to the pandemic, everything was postponed, but Le Jardin's Prenatal Academy continued to work individually with the women and their families in order to keep providing educational resources and fulfilling of the diapers, which were donated by Simply Health Care. For the month of March, the women received an informational presentation on the Benefits of Breastfeeding, Infant Care, Safe Sleep Practices, and The Importance of Nutrition.



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Partnerships

Health

Head Start programs received follow-up services for Vision concerns through Heiken Light House, which provide free glasses if needed. The Grantee Programs complete referrals to Primary Pediatricians as needed including hearing follow-ups.



 **Miami Lighthouse for the Blind**
October 20 at 9:32 AM · 🌐

Le Jardin Community Center, Inc. was very appreciative of #MiamiLighthouse Florida Heiken Children's Vision Program recent visit. We provided free comprehensive eye exams and prescription glasses at no cost to children in need of eye care at their Center. A total of 161 students received a dilated eye exam and 89 of them were prescribed glasses. Our Heiken Program staff adhered to all COVID-19 safety protocols during our visit. #Vision #TransformingLives #TestimonialTuesday

#Testimonial Tuesday

FLORIDA HEIKEN CHILDREN'S VISION PROGRAM

"The Heiken Program has not only helped our students gain access to quality eye care, but has made many parents and teachers happy as well."

Le Jardin Community Center



Partnerships

#GiveMe5



Nutrition



Le Jardin Head Start/Early Head Start provides children with nutrition activities in a classroom setting, while creating art through food and learning about temperature, numbers, textures and colors.



The “Give Me Five” Grant provided by Nicklaus Children Hospital, brings child-friendly presentations to the classroom where children learn the importance of daily fruits and vegetables. In addition, parents and children visited a Farmers Market in the parking lot of their own center!

Le Jardin Head Start/Early Head Start provides children with nutrition activities in a classroom setting, while creating art through food and learning about temperature, numbers, textures and colors.














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Parent Involvement

Parents and Community Partners Transform Gardens at Le Jardin

Early Head Start and Head Start children learn by experiencing “hands on” learning and by having opportunities to plant their gardens, re-visit the gardens, and talk about their experiences. Gardening includes science and nature when exploring and nutrients to help the plant grow, math when measuring the growth and even counting seeds. Children also are exposed to stories, activities, drawing and additional social skills when collaborating and working with other children and adults.

Teachers and parents learned that meaningful exploration can provide children the chance to practice taking care of the garden, and the opportunity to discover new things. Le Jardin children have a positive gardening experience from seeds, planting or taking care of the plants as they grow and produce vegetables and herbs.

Parents and community partners come together each school year to help sustain or transform the gardens so that children can continue to learn healthy eating habits and experience farm to table.



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Parent Involvement

Encouraging Literacy Development with the Help of Community Partners

Le Jardin understands the importance of early literacy, whether in the home or in the classroom. For example, reading to a child for 15-20 minutes a day can be one of the most critical literacy preparation phase. Early literacy nurtures an array of vocabulary, language development, and early literacy skills. Reading to a child also builds the child's confidence and develops social and emotional skills in preparation for school readiness.

Stories, verbal communication, singing, and rhyme games also contribute to literacy development. Guest readers introduce the title, author, and have the children describe the pictures, read the story and use a series of questions to generate responses. Guest readers included parents, local police and fire department, military personnel, and other community partners.



Staff Qualifications

Early Head Start Teachers Grantee 1



CDA or State-Equivalent



Masters Degree



Total Early Head Start Teachers

Early Head Start Teachers Grantee 2



CDA or State-Equivalent



Bachelors Degree



Total Early Head Start Teachers

Head Start Teachers Delegate



Bachelors Degree



Masters Degree



Total Head Start Teachers

Head Start Teacher Assistant Delegate



CDA or State-Equivalent



Associates Degree



Bachelors Degree



Total Teacher Assistants

Human Resources

Le Jardin Community Center, Inc. Head Start/Early Head Start Program understands the importance of having qualified staff. Of the 24 Head Start Teachers, 100% have a Bachelor's Degree or higher in Early Childhood Education or another field with equivalent coursework in Early Childhood Education.

An extensive Onboarding Program ensures that new staff are well trained before working with children and families. The Onboarding Program is a week-long New Hire Orientation that includes videos and training on the Head Start Program Performance Standards, Head Start Act, History and Philosophy of Head Start, Family Engagement and Community Impact, History of Le Jardin, and Policies and Procedures.

The program also understands that qualified staff must stay abreast of current trends in their field of expertise. Thus, a great deal of effort is placed on professional development opportunities, some of which include: attendance at local and out-of-town conferences and workshops, in-house workshops, workshops conducted at Pre-Service Training Conferences, and accredited college coursework.

The employment of qualified staff has enabled Le Jardin Community Center, Inc. Head Start/Early Head Start Program to provide quality services to children, families and the communities in which we serve.

Staff Professional Development

Le Jardin creates professional development plans with each employee to reflect agency goals and establish individual professional goals. Professional Development Plans have action steps and timelines which are updated at least biannually to ensure progress and outcomes.

Our teaching staff learn and develop new skills through peer support, mentor and coaching, Professional Learning Communities, online, and community partnerships. Professional development opportunities included Preschool CLASS, school readiness, using data to individualize learning and to implement program improvements across the agency. Professional Development opportunities for Infant and Toddler teachers help them build relationships and create environments necessary to support the development that will serve as the basis for school readiness, and for the development of a positive sense of self and relationships.



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Professional Development

Teaching Staff and Curriculum Specialists



Implementing professional education development for our staff has benefits for both teachers and students. Professional development training can help teachers to become better at planning their time and staying organized, providing services to children through instruction opportunities and support, working with children with concerns and special needs, a better understanding of child development and meeting their professional development needs outlines on their plans.



Le Jardin provides pre-service trainings each school year, workshops, trainings based on the staff needs and onboarding for new employees. Through mentoring and coaching, the Curriculum Specialist observe teachers, provide feedback and resources and work with the teachers on a weekly basis Training is also derived from the observations.



<i>Description</i>	<i>Hours</i>
Technical Assistance	161.75
Training and Pre-service	1215
Mentoring and Coaching	1155.70
Meetings	678.65

Information Technology

The IT Department at Le Jardin has not only grown but made some substantial changes in the way we communicate and use technology. We are always working on identifying new ways to work more efficiently and accomplish our goal of becoming leaders in technological innovation and efficiency among Head Start programs nationally.

IT Developments

Le Jardin is now using the a digital version for our TimeSheet (ADP) and PAR. By doing so, we are saving more paper.

We have redesigned our website and revamped the job application process online, which makes it easier for applicants to complete the application and send in their resume.

Le Jardin's no longer working with a 3rd party company. Le Jardin's IT department now handles all of the technological needs within the organization.

60

New computers purchased.

12

IT Trainings conducted. Trainings ranged from How to Use Zoom to , Using PDF, to Gmail and Google Calendar.

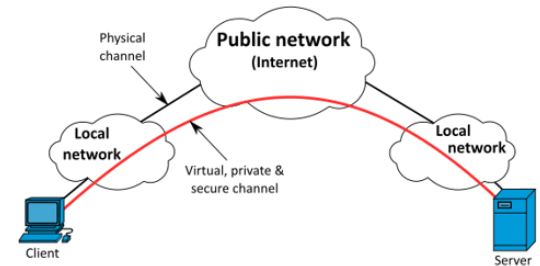
12

12 Web cams installed for Zoom Meetings.

New Le Jardin VPN And WD Cloud

A VPN for Administrative Staff was developed to gain access to any file even when working from home.

We have also installed a WD Cloud to share information with the Administrative staff which is a simple and effective way to share files.



TeamViewer and ConnectWise

By using TeamViewer or ConnectWise, Le Jardin can now remotely fix issues with the staff computers at any of our centers by taking over the user interface.



20

Average amount of minutes saved per task/tickets.



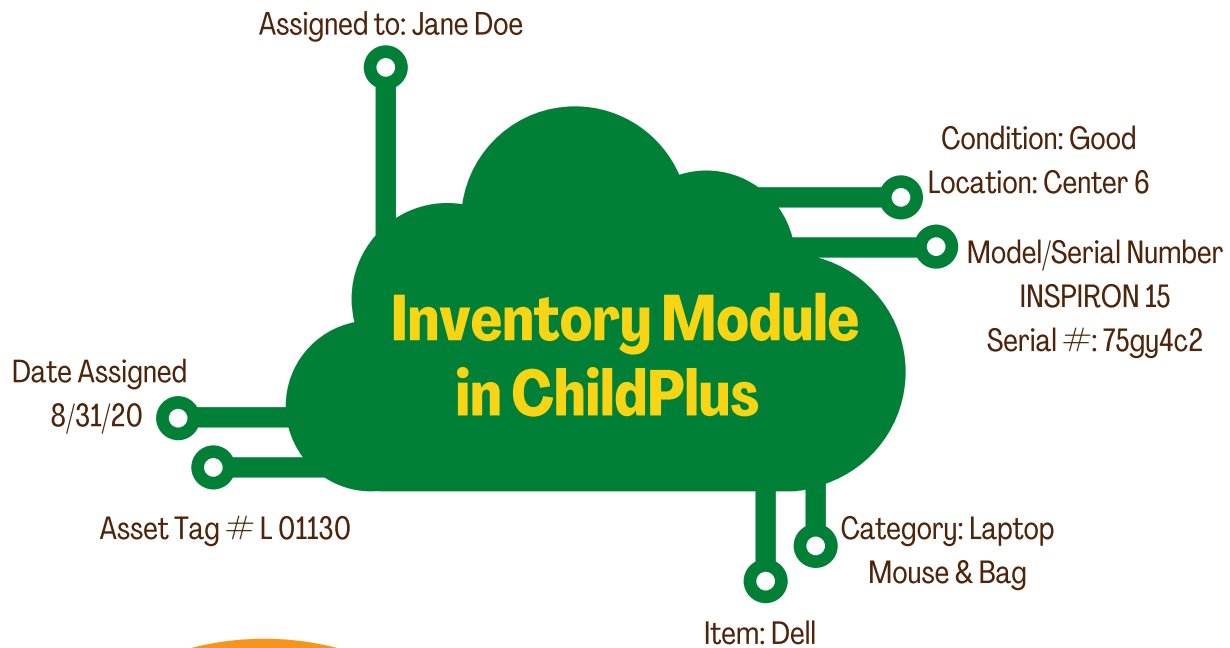
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Information Technology

Inventory through ChildPlus

The IT department has created a new module to save our Technology inventory through ChildPlus. The module contains vital information such as; who has been assigned a computer, model, serial number, condition and the Asset tag, which is a tag created to be able to easily identify the equipment. We can also assign a location/center to each item. This new module allows us to go paperless, making the Equipment or Key Release Form a thing of the past. Signatures are also collected electronically a pen pad.



Category	Model	Serial Number	Equipme...
Laptop, Mouse & Bag	INSPIRON 15	75GY4C2	
Laptop, Mouse & Bag	N16Q3	NXGESAA00464...	CI
Laptop, Mouse & Bag	N16Q3	NXGESAA00464...	GI
Laptop, Mouse & Bag	N16Q3	NXGESAA00464...	Ch
Laptop, Mouse & Bag	N16Q3	NXGESAA00464...	Ch
Laptop, Mouse & Bag	RTL87230E	CND8156ZDW	G
Laptop, Mouse & Bag	N16Q3	NXGESAA00464...	C
Laptop, Mouse & Bag	7265NGW	5CD7081WJB	
Laptop, Mouse & Bag	N16Q3	NXGESAA00464...	
Laptop, Mouse & Bag	N16Q3	NXGESAA00464...	
Laptop, Mouse & Bag	N16Q3	NXGESAA00464...	
Laptop, Mouse & Bag	N16Q3	NXGESAA00464...	
Laptop, Mouse & Bag	80ST	PFOQQFBQ	
Laptop, Mouse & Bag	N16Q3	NXGESAA00464...	
Laptop, Mouse & Bag	14-CM0042LA	5CG9240	



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Fiscal Integrity

Le Jardin Community Center, Inc. believes in fiscal transparency.

For Several years Le Jardin has received clean fiscal audits and is considered a low-risk auditee.

Each year we search for grants to fund additional resources for the program, children, and families we serve.

Please visit us on our website or GuideStar for our Year-End Audit Reports.

www.lejardincinc.org
www.guidestar.org



Fiscal Integrity

Le Jardin Community Center, Inc. prides itself on having well planned fiscal systems with strong internal controls that are tested each year through our financial audit, in accordance with Generally Accepted Accounting Principles and Uniform Guidance. Le Jardin's audit was done by Verdeja & De Armas, LLP through the period December 31, 2019. An unqualified opinion was issued on the financial audit and there were no findings on the single audit, with Le Jardin continuing to be considered a low-risk auditee. Copies of both Le Jardin's audit and IRS form 990 are available for review on our website: lejardincinc.org

Financial Review 2019

Revenue and Public Support

Head Start	\$	3,246,753
Early Head Start: CAA	\$	412,370
Early Head Start: Grantee 067	\$	2,397,936
Early Head Start: Grantee 167	\$	1,687,272
Early Head Start: Early Learning Coalition	\$	101,438
In-kind Contributions	\$	295,244
Voluntary PRE-K	\$	544,604
USDA CACFP	\$	712,885
Childrens Trust	\$	109,587
Miscellaneous revenue	\$	194,195
TOTAL REVENUE AND PUBLIC SUPPORT	\$	9,702,284

Expenses

Child care, program Service	\$	8,274,064
Management and general, supporting service	\$	1,201,812
TOTAL EXPENSES	\$	9,475,876
NET CHANGE IN ASSETS	\$	226,408

Budget By Category 2020

PERSONNEL SALARIES	6,432,327
FRINGES	1,538,342
TRAVEL	49,434
EQUIPMENT	19,000
SUPPLIES	270,999
CONTRACTUAL	965,672
OTHER	1,279,889



Annual Art & Jazz Under the Stars 2020 Sponsors

Diamond Sponsors: \$10,000

AMERANT

Platinum Sponsor: \$7,500



Gold Sponsor: \$5,000



Friends of Le Jardin: \$2,500

Mayor of Miami-Dade County
Daniella Levine Cava

Kaplan Early Learning Company

Thank you for your support!





Le Jardin Community Center

Planting Seeds for the Future



Members of the Parent Policy Committee

Malvina Bautista, President/Board Representative
Hortense Mitchell, Vice Chairperson
Enyel Lopez, Secretary
Brenda Trejo, Treasurer
Candelaria Chamorro, Parliamentarian
Crystal Coats, Community Advisory Rep.

Members of the EHS Grantee Parent Policy Council

Tatiana Segovia, President/Board Representative
Keishla Santiago, Vice Chairperson
Coresha Mathews, Treasurer
Veronica Osteaga, Secretary
Irza Rojas, Policy Committee Representative
Enyel Lopez, Grievance

Executive Team

Eduardo Berrones, Executive Director
Audelia Martinez, Chief Operating Officer/ Chief Financial Officer
Heather Garcia, Director of Human Resources
Abdon Martinez, Facilities Manager
Maria Motta, Early Head Start Program Manager
Maria Rossiter, Head Start Program Manager
Hernan Hernandez, Office Manager
Jeissy Useche, Information Technology Specialist
Glenda Gonzalez- Pino, Community Liaison Specialist



Le Jardin Community Center, Inc.
Planting Seeds For The Future

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